<u>WSSB</u> January 20, 2012 8:30 a.m. – 12 p.m.

Attendees: Ky Dixon, WSSB Vice Chairwoman, Jo Maxfield-Cox, WSSB Chairwoman, Elouise Rossler, WSSB Emergency Grants Coordinator, Judy Allshouse, WSSB Member, Tim Ernst, Interim Aging Division Director, April Getchius, Senior Administrator and Senior Project Directors per attachment.

Scribe: Gloria Baker

Meeting was called to order by Jo Cox at 8:35 a.m.

Minutes:

Motion was made by Eloise to approve the minutes as received in board packets. Judy seconded. After discussion, Eloise amended her motion to include and reflect the changes suggested. Judy seconded the amended motion. Motion carried unanimously.

Second Quarter Report Approval as advised by each WSSB Member:

- Jo Cox recommended second quarter reports for Ursula Huckfeldt's projects be approved.
- Elouise Rossler recommended her projects' second quarter reports be approved.
- Jo Cox recommended Jean Pinter's projects' second quarter reports be approved.
- Jo Cox recommended the second quarter reports for her projects be approved
- Ky Dixon recommended her projects' second quarter reports be approved.
- Jo Cox recommended Floyd Huxsford's projects' second quarter reports be approved.
- Judy Allshouse recommended her projects' second quarter reports be approved.

Approval of the second quarter reports was then voted on by WSSB members in attendance and unanimously accepted following Ky's motion, Judy's second. Motion carried unanimously.

Request to Revise Grants:

Following discussion regarding Shoshoni Senior Center's request to move money between line items in its Formula Grant, a motion to approve was made by Judy and seconded by Eloise. Motion carried unanimously.

Following discussion regarding Kemmerer Senior Center's request to revise FY2012 Formula Grant a motion to approve was made by Ky; seconded by Eloise. Motion carried unanimously.

Emergency Grant Update:

Close-out Emergency Grants reports were received from Weston County, Cheyenne Housing Authority, and Kemmerer Senior Center

Discussion was held regarding an Emergency Grant request for an institutional dishwasher for the Black Coal Senior Center at a cost of \$13,543.00 for the dishwasher and its installation. Judy moved that the Emergency Grant be approved; Ky seconded. Motion carried unanimously.

A second Emergency Grant request from the Black Coal Senior Center was next considered. Because its reach-in refrigerator no longer works and is not able to be repaired, the center is requesting \$4,412.00 for a new reach in refrigerator. Ky moved that the grant request be approved; Judy seconded and the motion carried unanimously.

Recommendations for FY 2013 and FY 2014 Formula Composition from the Ad Hoc Committee on Formula and Related Issues:

Ad Hoc Committee Members are Judy Allshouse, Vice-Chairwoman, Jeanine Cox, Chairwoman, Janet Dickeson, Committee Hostess, Ky Dixon, Scribe, and ex-officio members Tim Ernst and Liz Vigil of the Aging Division. Chairwoman Jeanine reported on the committee's work on January 5th at a meeting in Thermopolis. The report on that work is attached to these minutes.

Report from WASPD:

At this week's trainings and meetings the final presentation on the Sheridan center's menu plan was studied. WASPD tabled discussion about the 2012 Silver Haired Legislature. Discussion on the upcoming legislative session was a featured topic. An update report was presented to WASPD by the Aging Division.

Report from the Senior Administrator of Senior Services of the Wyoming Department of Health:

April Getchius discussed personnel changes within the Division on Aging. The Wyoming Department of Health met with the Joint Appropriations Committee last week. The JAC's main focus was on exceptions to the budget. Discussion regarding potential budget cuts was part of the discussions as were Medicaid expenses. The Health Department had requested \$400,000 be added to the Governor's budget for ADRC services. Governor Mead cut the request to \$200,000 before the budget went to the JAC.

Report from the Aging Division: Tim Ernst reported that the Aging Division is beginning the grant cycle for Community Based In Home Services. CBIHS will now operate on a 2 year grant cycle versus a 1 year cycle. Title 3 will operate on a 4 year grant cycle rather than a 2 year grant cycle. Discussion of the Sam's program indicates that though it continues to present challenges, the Division continues to work at correcting them. Tim informed WSSB of the personnel changes within the Division. Ginny Mahoney has returned to work and has been assigned to work on special projects as assigned by April. Tim continues as Interim Director of the Aging Division

Request made by Tim Ernest: If a WSSB member receives an audit request related to any of the senior projects in Wyoming, please forward it to Tim quickly.

Other Business:

Ky made a motion that the current allocation for Wage Supplement Grants 2 & 3 for Uinta County Senior Center be retained for it through the FY 2013 funding cycle. Eloise seconded the motion. Board discussion followed about the Wage Supplement Grants 1,2 and 3 as well as the

Basic and Formula Grants in regard to how WSSB should fund these grants for the Uinta County Center in Evanston and for the new Bridger Valley Center, also in Uinta County.

Eloise made a motion to rescind the decisions made to fund Bridger Valley and Evanston and ask for an Attorney General's opinion as to a timeline on the funding for new senior centers per Wyoming Statue. Judy seconded. Motion carried unanimously.

Tim will get AG's opinion on the following:

- Possible funding for Bridger Valley Senior Center
- Does the 2009 Wage Employment Study need to be retained past FY 2013?
- Wage 2 & 3

Possible Budget Cuts: April reported that during the JAC meeting last week there was a lot of discussion regarding budget cuts.

WSSB Policies:

- Silver Haired Legislature Policy tabled until next meeting
- Wage 1 Ky motioned to approve Wage 1 striking the figure \$2,800,000 from it. Judy seconded. Motion carried unanimously.
- Wage 2 and 3 will be tabled until WSSB gets an AG's opinion on these policies.
- Timely Expenditure of Unexpended WSSB Funds Policy Following board and exofficio discussion about this topic, a simpler policy can be written and be considered for approval at WSSB's March 5th meeting.

Website Development:

The IT Department that serves the Wyoming Health Department agreed to develop a new Website for the Wyoming Senior Services Board for a fee of \$44.00 per hour. The Website is up and running using its former Web address: www.health.wyo.gov/aging/wssb/wssb..html. The grant forms for FY 2013 will be added to the Website no later than March 12th.

Approval was needed to reimburse Tim's budget for an invoice of \$638.00 for web development. Tim paid the invoice from his budget and asked WSSB for reimbursement. Eloise moved to authorize reimbursement to Tim's budget. Judy seconded and the motion carried unanimously.

Calendar: Next meeting will be held on March 5th in Cheyenne, Wyoming. Location To Be Determined.

Old Business: None

New Business: None

Public Comment: None

There being no further business, the meeting was adjourned at 11:45 a.m.

